



BRIGHTON COLLEGE
INTERNATIONAL SCHOOL
BANGKOK

IT/AV TECHNICIAN

Job Description

For immediate employment

Brighton College Bangkok wishes to recruit an IT/AV Technician to support the school events at Brighton College Bangkok. The successful candidate will report to the IT Network Manager with the Chief of Finance and Operation Officer (Bursar) having overall responsibility for all support staff.

Brighton College Bangkok

Brighton College is delighted to have opened its sister school in Bangkok, one of South East Asia's most vibrant and successful capital cities. Following the launch of the Pre Prep School in September 2016, Brighton College Prep and Senior School has also opened its doors to its first pupils in September 2017, on an iconic and purpose-built 20-acre campus near central Bangkok. The College is comprised of a Pre Prep School, a Prep School and a Senior School with an ultimate pupil capacity of 1,500. We are an ambitious school and we are already on the way to becoming a leading school in South East Asia.

Brighton College Bangkok delivers the Brighton College curriculum leading to IGCSEs and A-levels. Its pupils aspire attend the leading universities of the world, including Oxbridge and the US Ivy League. In due course, the College will seek accreditation from the ISC, and membership of the HMC and IAPS.

Brighton College Bangkok benefits from a strong partnership with Brighton College, the UK's top co-educational school, and with Brighton College Abu Dhabi and Brighton College Al Ain, its two sister schools in the Middle East. The Brighton family of schools currently educates more than 4,000 pupils and is the most academically successful family of schools.

Brighton College Bangkok is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. Should your application be successful, you will be required to provide a police clearance report from the Royal Thai Police before commencing employment.



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JOB DESCRIPTION

IT/AV Technician

JOB PURPOSE

The IT/AV Technician will support and maintain school computer devices/network and light/sound systems throughout the school.

Key responsibilities

- IT support role for solving issues, driving enhancements and improving support for all IT related functions on a day to day basis: operational support, application support and service delivery.
- Troubleshooting system and network problems and diagnostics and solving hardware and/or software issue.
- Monitor, maintain and operate the light and sound systems when the school arranges events (occasionally during weekends or holidays).
- Oversee the organisation of activities/events in the theatre ensuring that everything runs without any technical problems.
- Monitor the usage of theatre.
- Any other tasks assigned by the immediate supervisor.

The successful candidate is likely to have the following attributes

Qualifications

- Bachelor's degree in Computer Engineering, Computer Science, Information Technology or IT related fields
- A minimum of 1 year working experience in IT support system or audio-visual aids

The following qualities are essential:

- Capable of performing basic repair and maintenance work
- Be able to communicate in English
- Able to work during weekends and after-work hours (if needed)
- Observant and self-motivated
- Be responsible and punctual

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Working hours

- Usual working hours on the school site would be 7.15am –4.15pm
- School events and activities

Remuneration

- An attractive salary package commensurate with the responsibility of the post will be offered. This will be reviewed annually.

Applications

How to Apply

To apply, please send the following to Mr Stephen Andrews, Chief Finance and Operations Officer (Bursar), at careers@brightoncollege.ac.th and must include:

- a. A typed letter of application, outlining your suitability for the role in no more than two pages, which should be addressed to the Bursar at Brighton College International School Bangkok;
- b. A current CV, including the names, email addresses and telephone numbers of three professional referees, one of whom must be your current or last employer.
- c. A completed Support Staff Application Form, which can be found at www.brightoncollege.ac.th/recruitment/vacancies/

Please note that incomplete applications will not be considered and the College reserves the right to make an appointment at any stage of the recruitment process.

Please visit our website for more information: www.brightoncollege.ac.th

Brighton College Bangkok is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. Should your application be successful, a disclosure will be requested from the UK's Disclosure and Barring Service for British nationals; local police checks will be undertaken for successful applicants of other nationalities.

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