



Teaching Staff Application Form

Please complete all sections

Brighton College is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

Application information

Position applied for	Where did you see the post advertised? Please specify the publication or website below:

Personal details

Title		Forename		Middle name	
Surname				Previous name(s)	
National Insurance no.				Date of Birth	
Address				Postcode	
				Mobile number	
Telephone no.				Email address	
If you are related to any current employees, pupils or governors of Brighton College UK or Internationally, please state their name and the nature of your relationship:					

Current Employment

Present Employer		
Address		
Job Title and brief summary of duties	Salary	
	Length of Service	
	Notice period required	

Employment History (most recent first): Please ensure that you note all gaps in employment and detail the reasons for these e.g. travelling, looking after children etc

Employment dates		Employer (including address)	Position held	Reason for leaving
From m/y	To m/y			

Please continue on a separate sheet if necessary

References

Please give the contact details of three referees, one of whom must be your most recent employer. Where you are not currently working with children but have done so in the past, one reference must be from the employer by whom you were most recently employed to work with children. References will not be accepted from relatives OR from people writing solely in the capacity of friends. Please note that any previous employer may be approached for a reference.

Name	
Address	
Phone number	
Email	
Job title	
Capacity known	
Can this referee be contacted prior to an invitation to interview?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Name	
Address	
Phone number	
Email	
Job title	
Capacity known	
Can this referee be contacted prior to an invitation to interview?	Yes <input type="checkbox"/> No <input type="checkbox"/>

Name				
Address				
Phone no.				
Email				
Job title				
Capacity known				
Can this referee be contacted prior to an invitation to interview?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>

Education and Qualifications (most recent first)				
University/College/School	Qualifications	Grades	Dates of attendance	
			From	To

Please continue on a separate sheet if necessary

Professional development/training relevant to the post

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Other skills: please list any other skills, hobbies or interests relevant to the post

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A letter of application containing an account of your suitability for the post should accompany this form.

Teacher status

Have you previously undertaken any formal teacher training or been enrolled onto the Teachers' Pension scheme?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
If yes, please provide TRN/DFE/DCSF number		
Do you have Qualified Teacher Status	Yes <input type="checkbox"/>	No <input type="checkbox"/>

Overseas checks

If you have lived abroad for a period of three months or longer within the last five years, please state the dates and country/ies below (e.g. France 09/2013 - 02/2014) and be aware that you will need to provide the College with a Police Certificate of Good Conduct from the country/ies.

DBS Checks, Social Media and Declarations

DBS: Providing false information is an offence and could result in your application being rejected, summary dismissal if you have been appointed, and referral to the police. Should you be appointed to a post, an enhanced disclosure will be requested from the Disclosure and Barring Service. The College reserves the right to conduct a search of social media as part of the application process.

Have you included either of the following in a sealed envelope marked confidential for the attention of the Chair of Governors?

- Details of any convictions, cautions, reprimands or final warnings that are not 'protected' as defined by the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 (as amended in 2013)**
- Anything you would like the College to know in advance of any online search that may be carried out prior to an interview

Yes No N/A

I hereby declare that I am not on the DBS barred list (List 99), disqualified from working with children, or subject to sanctions imposed by any regulatory body. E.g. the Department for Education (DfE), and have no convictions, cautions, reprimands, warnings or bind-overs other than those disclosed to the Chair of Governors where applicable.

I declare that the information given on this application form is true and accurate.

Signed:

Date:

Please tick box if you do not want your information shared with the Brighton College family of schools:

Please note:

- This post is exempt from the Rehabilitation of Offenders Act (1974). A criminal record will not necessarily be a bar to obtaining a position with Brighton College; the College's policy is available on request.
- If you are currently working with children (on a paid or voluntary basis) your current employer will be asked about disciplinary offences relating to children, including any in which the penalty is time expired.
- Your date of birth is necessary so that Brighton College may verify the identity of all applicants.
- The College does not discriminate on the grounds of age.
- Brighton College is an equal opportunities employer.

***The amendments to the Exceptions Order (2013) provide that certain spent convictions and cautions are 'protected' and are not subject to disclosure to employers, and cannot be taken into account. Guidance and criteria on the filtering of these cautions and convictions can be found at the Disclosure and Barring Service website:*

<https://www.gov.uk/government/publications/dbs-filtering-guidance>